

John Spendluffe Technology College Responsible Internet Use Rules for Staff and Students

The college computer system provides Internet access to students and staff. This Responsible Internet Use statement will help protect students, staff and the college by clearly stating what is acceptable and what is not.

- Access must only be made via the user's authorised account and password, which must not be given to any other person.
- College computer and Internet use must be appropriate to the student's education or to staff professional activity.
- Copyright and intellectual property rights must be respected.
- Users are responsible for e-mail they send and for contacts made.
- E-mail should be written carefully and politely. As messages may be forwarded, e-mail is best regarded as public property.
- Anonymous messages and chain letters must not be sent.
- The use of public chat rooms is not allowed.
- The college ICT systems may not be used for private purposes, unless the headteacher has given permission for that use.
- Use for personal financial gain, gambling, political purposes or advertising is forbidden.
- The security of ICT systems must not be compromised, whether owned by the college or by other organisations or individuals.
- Irresponsible use may result in the loss of Internet access.

The college may exercise its right by electronic means to monitor the use of the college's computer systems, including the monitoring of web-sites, the interception of E-mails and the deletion of inappropriate materials in circumstances where it believes unauthorised use of the college's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful.

When completed and signed the Internet Permission Form should be returned to your child's Form Tutor.

Internet Permission Form

Please complete and return this form to your child's Form Tutor

Student's Name:	Form:
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Student's Agreement

I have read and understand the college Rules for Responsible Internet Use. I will use the computer system and Internet in a responsible way and obey these rules at all times.

Student's Signature:

Date:

Parent's/Carer's Consent for Internet Access

I have read and understood the college Rules for Responsible Internet Use and give permission for my child to access the Internet. I understand that the college will take all reasonable precautions to ensure students cannot access inappropriate materials. I understand that the college cannot be held responsible for the nature or content of materials accessed through the Internet. I agree that the college is not liable for any damages arising from use of the Internet facilities.

Signed:

Date:

Please print name: