

KEEPING CHILDREN SAFE

JSTC is committed to creating a happy and safe environment for our students to learn.

This leaflet will help you to understand how we keep your children safe by telling you:

- ◆ How children can be harmed
- ◆ What we must do to keep your child safe from harm
- ◆ What you must do as a parent to help your child be safe and enjoy school

CHILD PROTECTION

This is an important subject in which **all** our staff receive annual training. Our priority is to work with you as parents but there may be times when we have to involve other agencies.

Everybody has a responsibility to keep all children under the age of 18 safe. Harm is identified in 4 ways:

- ◆ **Physical**—This is when a child is deliberately hurt or injured
- ◆ **Sexual**—This is when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or none physical, e.g. being made to look at an inappropriate image.
- ◆ **Emotional**—This is when a child is made to feel scared, worthless or unloved. It can be by shouting, using threats or name calling. It can also be when children see their parents or other adults fighting or using violence.
- ◆ **Neglect**—This is when a child is not being taken care of by their parents. It can be poor hygiene, poor diet, not keeping appointments, not coming into school or being left alone at home.

SAFEGUARDING STAFF

Designated Safeguarding Lead:

Mr Robert Thornalley

Deputy Designated Safeguarding Lead:

Miss Rachael Hickson

Safeguarding Staff:

Mrs Lizzie Arrowsmith (Progress Leader)

Ms Joyce Shorrock (Acting Headteacher)

COMPLAINTS

If you have any complaints about how the school is working with you or your child please feel confident to talk to us. The Acting Headteacher will always be happy to speak with you to resolve any issues.

Useful Websites and Contacts

office@jstc.org.uk

www.lincolnshire.gov.uk/lscb

(Lincolnshire Children's Safeguarding Board)

Children's Services Customer Helpline 01522 782111

John Spendluffe Technology College, Hanby Lane, Alford, Lincolnshire

LN13 9BL

01507 462443

John Spendluffe Technology College



SAFEGUARDING AND KEEPING CHILDREN SAFE IN EDUCATION

Information for Parents

2018

WHAT SCHOOL MUST DO

A child should be able to go to school and feel safe so that they can achieve their very best.

- ◆ JSTC has a Designated Safeguarding Lead and Deputy who have regular and extensive training within all aspects of Child Protection.
- ◆ Employees/volunteers at JSTC are DBS (Disclosure and Barring Service) checked as appropriate to make sure they are safe to work with children. Safeguarding training takes place to ensure they know how to identify child abuse and how to report their concerns
- ◆ We will always listen to you and work closely with you as parents if we are concerned about your child but, sometimes, we may not be able to discuss our concern but may need to talk to Children Services and the Police. JSTC has a Safeguarding Policy which gives you more information. This can be found on the school website.
- ◆ We will help your child to learn about keeping themselves safe. PHSE lessons during Tutor time include: Online Safety, Anti-Bullying, Sex & Relationships, Alcohol & Smoking and Healthy Lifestyles. As part of these lessons your child will be told what to do if they are worried or concerned about theirs or someone else's safety.

WHAT PARENTS MUST DO

Parents are the most important people to keep their children safe. You should always:

- ◆ Feel confident to raise concerns about your child.
- ◆ Talk to school if you need help and support.
- ◆ Read the school policies about safety issues.
- ◆ Let the school know if your child has a medical condition.
- ◆ Let the school know if you have any court orders relating to your child.
- ◆ Let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name or a change of parental responsibility.
- ◆ Is your child a Young Carer?
- ◆ To attend all meetings regarding your child.
- ◆ Let the school know if your child is going to be absent and the reasons why.

SAFEGUARDING ISSUES

ATTENDANCE—Your child's attendance is monitored daily and significant absences are always followed up by the Attendance Manager and Pastoral team. The school has an Attendance Policy that you should read and understand.

BEHAVIOUR—JSTC has clear behaviour rules for the whole school community that must be followed to keep everyone safe and happy. We understand that students do sometimes fall out and this will be dealt within the Pastoral Team; who will listen and help resolve the situation.

BULLYING—JSTC takes all cases of bullying seriously and will work with students and parents to try and resolve any issues.

HEALTH & SAFETY—Everyone at JSTC has a responsibility to keep staff and students in a safe environment. The school has a clear Health & Safety policy which everyone must follow. JSTC has a team of fully trained First Aiders.

E-SAFETY—JSTC recognises that technology plays an important role in the education of students. We are committed to safeguarding students within this and to support this; all students have an E-Safety booklet to help advise and keep them safe online.